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ACCREDITED BY NAAC WITH GRADE "B" CGPA 2.46



LAWAN, DATE: 13/03/2023

Community Service Policy

Objective - The objective of this policy is to define the principles and procedures governing community service activities of our higher education institution. The policy provides guidance to faculty, staff, students, and other stakeholders involved in community service activities, and aims to ensure that these activities are aligned with our institutional mission and values, and are carried out in a responsible and ethical manner.

Scope

This policy applies to all community service activities carried out under the auspices of our institution, including but not limited to service learning, volunteer work, community outreach programs, and civic engagement projects. This policy also applies to all personnel involved in community service activities, including but not limited to faculty, staff, students, and community partners.

Principles

- a. **Mission Alignment:** Community service activities must be aligned with the mission, vision, and values of our institution, and must contribute to the social, economic, and environmental well-being of the communities we serve.
- b. **Collaboration:** Community service activities must involve meaningful collaboration with community partners, and must be based on mutual respect, understanding, and shared decision-making. Our institution must work with community partners to identify community needs, develop goals and objectives, and evaluate the impact of community service activities.
- c. **Ethics:** Community service activities must adhere to the highest standards of ethical conduct, and must respect the rights, dignity, and diversity of all individuals and communities. Our institution must ensure that community service activities are conducted in a responsible and transparent manner, and must avoid conflicts of interest or any appearance of impropriety.
- d. **Capacity Building:** Community service activities must build the capacity of individuals, organizations, and communities to address social, economic, and environmental challenges, and must promote long-term sustainable solutions.
- e. **Learning:** Community service activities must provide opportunities for experiential learning, civic engagement, and leadership development, and must enhance the academic

and personal growth of our students and personnel.

Procedures

- a. **Planning and Assessment:** Our institution must develop a strategic plan for community service activities, which includes goals, objectives, and performance indicators. The plan must be developed in collaboration with community partners, and must be reviewed and updated periodically. Our institution must also assess the impact of community service activities, using appropriate metrics and evaluation tools.
- b. **Partnership Development:** Our institution must establish and maintain partnerships with community organizations, agencies, and institutions that are aligned with our mission and values. Partnerships must be based on mutual respect, understanding, and shared decision-making, and must involve active participation by community partners.
- c. **Service Learning:** Our institution will endeavour to integrate community service activities with academic learning, and provide opportunities for reflection, analysis, and synthesis of the service experience.
- d. **Volunteerism:** Our institution must promote and facilitate volunteerism among faculty, staff, and students, and provide opportunities for engagement with community organizations and agencies. Volunteer activities pertaining to NSS and beyond must be aligned with our institutional mission and values, and must adhere to the principles and procedures outlined in this policy.
- e. **Civic Engagement:** Our institution must promote and facilitate civic engagement among faculty, staff, and students, and provide opportunities for participation in local, state, and national civic activities.

Civic engagement activities must be aligned with our institutional mission and values, and must adhere to the principles and procedures outlined in this policy.

Conclusion

This policy provides guidance to faculty, staff, students, and other stakeholders involved in community service activities of our higher education institution. The policy emphasizes the principles of mission alignment, collaboration, ethics, capacity building, and learning in the conduct of community service activities, and outlines procedures for planning and assessment, partnership development, service learning, volunteerism.

13.3.2022
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